

YAVAPAI COLLEGE DISTRICT GOVERNING BOARD

BOARD RETREAT AGENDA

MONDAY, SEPTEMBER 12, 2016
9:00 A.M.

PRESCOTT CAMPUS – ROCK HOUSE
1100 E. SHELDON STREET
PRESCOTT, ARIZONA 86301

OurBoardroom™
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**Board Retreat
Agenda Summary
District Governing Board Retreat
Monday, September 12, 2016
9:00 AM**

Rock House, Prescott Campus
1100 E. Sheldon Street
Prescott , AZ 86301

Pursuant to Arizona Revised Statutes (A.R.S.) §38-431.02, notice is hereby given to the members of the Yavapai College District Governing Board and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda. One or more members of the Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. As indicated in the agenda, the Board may also vote to go into executive session, which will not be open to the public, to discuss specific agenda items.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Karen Jones at (928)776-2307. Requests should be made as early as possible to allow time to arrange the accommodation.

Please note that agenda item times are for planning purposes only and do not necessarily reflect the actual time of the agenda item. When regular board meetings, public hearings (both truth in taxation and budget adoption public hearings) and budget adoption special meetings are scheduled for the same date, each hearing or meeting will begin immediately upon adjournment of the preceding hearing or meeting. Members of the public wishing to attend those subsequent hearings or meetings are advised to arrive at the time that the first hearing or meeting is scheduled to begin.

Item No.	Item	Time Req.	Start Time	Ref No.
1	CALL TO ORDER - HEADING	0	9:00 AM	641780
2	Call to Order - PROCEDURAL	1	9:00 AM	641781
3	Welcome to Guests and Staff - PROCEDURAL	1	9:01 AM	659945
4	Adoption of Agenda - DECISION	1	9:02 AM	641783
5	INFORMATION	0	9:03 AM	641794
6	Environmental Scan and Review Student Pathways - INFORMATION AND/OR DISCUSSION	60	9:03 AM	641795
7	SHORT RECESS - PROCEDURAL	10	10:03 AM	659879
8	OWNERSHIP LINKAGE - HEADING	0	10:13 AM	641796
9	Review of Yavapai College District Governing Board Ends Statements - INFORMATION, DISCUSSION, AND/OR DECISION	105	10:13 AM	641787
10	RECESS AND POSSIBLE WORKING LUNCH - PROCEDURAL	30	11:58 AM	641788

Item No.	Item	Time Req.	Start Time	Ref No.
11	OWNERSHIP LINKAGE (CONTINUED) - HEADING	0	12:28 PM	641784
12	Review of Yavapai College District Governing Board Ends Statements - INFORMATION, DISCUSSION, AND/OR DECISION	60	12:28 PM	644198
13	Proposed 2016-2017 Ownership Linkage Plan- INFORMATION, DISCUSSION, AND/OR DECISION	30	1:28 PM	641789
14	SHORT RECESS - PROCEDURAL	10	1:58 PM	659880
15	OWNERSHIP LINKAGE (CONTINUED) - HEADING	0	2:08 PM	659884
16	Proposed 2016-2017 Ownership Linkage Plan (Continued) - INFORMATION, DISCUSSION, AND/OR DECISION	45	2:08 PM	659885
17	Review of the Board's Annual Calendar - INFORMATION, DISCUSSION AND/OR DECISION	45	2:53 PM	641792
18	Summary of September 12, 2016 Retreat - DISCUSSION AND/OR DECISION	25	3:38 PM	641798
19	ADJOURNMENT OF BOARD RETREAT MEETING - PROCEDURAL	1	4:03 PM	641793

Presenter : Patricia McCarver

Start Time : 9:00 AM

Item No : 1

Proposed By : Patricia McCarver

Time Req : 0

Proposed : 6/15/2016

Item Type : Heading

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : CALL TO ORDER - HEADING

Details :

Attachments :

No Attachments

Presenter : Patricia McCarver

Start Time : 9:00 AM

Item No : 2

Proposed By : Patricia McCarver

Time Req : 1

Proposed : 6/15/2016

Item Type : Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : Call to Order - PROCEDURAL

Details :

Attachments :

No Attachments

Presenter : Patricia McCarver

Start Time : 9:01 AM

Item No : 3

Proposed By : Karen Jones

Time Req : 1

Proposed : 9/9/2016

Item Type : Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : Welcome to Guests and Staff - PROCEDURAL

Details : Chair McCarver will welcome all guests and staff, and introduce Richard Stringham, Senior Associate from Governance Coach

Attachments :

No Attachments

Presenter : Patricia McCarver

Start Time : 9:02 AM

Item No : 4

Proposed By : Patricia McCarver

Time Req : 1

Proposed : 6/15/2016

Item Type : Decision Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : Adoption of Agenda - DECISION

Details :

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 6/15/2016

Start Time : 9:03 AM
Time Req : 0
Item Type : Heading

Item No : 5

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : INFORMATION

Details :

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 6/15/2016

Start Time : 9:03 AM
Time Req : 60
Item Type : Information Item

Item No : 6

Policy No.	Description	Ref No
2.5	The President shall not permit the Board to be uninformed, misinformed, or unsupported in its work.	344945

Description : Environmental Scan and Review Student Pathways - INFORMATION AND/OR DISCUSSION

Details : Tom Hughes, Director of Institutional Effectiveness and Research, will provide Environmental Scan to include trends and challenges of Higher Education.

Dr. Ron Liss, Vice President for Instruction and Student Development will provide an update on Yavapai College Student Pathways.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 9/7/2016

Start Time : 10:03 AM
Time Req : 10
Item Type : Procedure Item

Item No : 7

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : SHORT RECESS - PROCEDURAL

Details :

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 6/15/2016

Start Time : 10:13 AM
Time Req : 0
Item Type : Heading

Item No : 8

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : OWNERSHIP LINKAGE - HEADING

Details :

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 6/15/2016

Start Time : 10:13 AM
Time Req : 105
Item Type : Discussion

Item No : 9

Policy No.	Description	Ref No
3.2.1	And its Ownership Linkage shall be the link between the organization and its owners, who are residents of Yavapai County and those who are affected by Yavapai College.	560671

Description : Review of Yavapai College District Governing Board Ends Statements - INFORMATION, DISCUSSION, AND/OR DECISION

Details : Richard Stringham, Senior Associate from Governance Coach, will lead the Board in a review the Yavapai College District Governing Board Ends Statements.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 6/15/2016

Start Time : 11:58 AM
Time Req : 30
Item Type : Procedure Item

Item No : 10

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : RECESS AND POSSIBLE WORKING LUNCH - PROCEDURAL

Details : The Board will have a recess with a possible working lunch

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 6/15/2016

Start Time : 12:28 PM
Time Req : 0
Item Type : Heading

Item No : 11

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : OWNERSHIP LINKAGE (CONTINUED) - HEADING

Details :

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 7/11/2016

Start Time : 12:28 PM
Time Req : 60
Item Type : Discussion

Item No : 12

Policy No.	Description	Ref No
3.2.1	And its Ownership Linkage shall be the link between the organization and its owners, who are residents of Yavapai County and those who are affected by Yavapai College.	560671

Description : Review of Yavapai College District Governing Board Ends Statements - INFORMATION, DISCUSSION, AND/OR DECISION

Details : Richard Stringham, Senior Associate from Governance Coach, will lead the Board in a review the Yavapai College District Governing Board Ends Statements.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 6/15/2016

Start Time : 1:28 PM
Time Req : 30
Item Type : Discussion

Item No : 13

Policy No.	Description	Ref No
3.2.1	And its Ownership Linkage shall be the link between the organization and its owners, who are residents of Yavapai County and those who are affected by Yavapai College.	560671
3.6	When appointed by the Board, committees will exist to assist the Board in the fulfillment of its duties and not supplant the Board's role. Board committees shall be established to help the Board do its job, not to help or advise the staff. Committees ordinarily shall assist the Board by preparing policy alternatives and implications for Board deliberation. In keeping with the Board's broader focus, Board committees shall normally not have direct dealings with current staff operations.	398565

Description : Proposed 2016-2017 Ownership Linkage Plan- INFORMATION, DISCUSSION, AND/OR DECISION

Details : The Board will discuss and develop the 2016-2017 Ownership Linkage Plan.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 9/7/2016

Start Time : 1:58 PM
Time Req : 10
Item Type : Procedure Item

Item No : 14

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : SHORT RECESS - PROCEDURAL

Details :

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 9/7/2016

Start Time : 2:08 PM
Time Req : 0
Item Type : Heading

Item No : 15

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : OWNERSHIP LINKAGE (CONTINUED) - HEADING

Details :

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 9/7/2016

Start Time : 2:08 PM
Time Req : 45
Item Type : Discussion

Item No : 16

Policy No.	Description	Ref No
3.2.1	And its Ownership Linkage shall be the link between the organization and its owners, who are residents of Yavapai County and those who are affected by Yavapai College.	560671
3.6	When appointed by the Board, committees will exist to assist the Board in the fulfillment of its duties and not supplant the Board's role. Board committees shall be established to help the Board do its job, not to help or advise the staff. Committees ordinarily shall assist the Board by preparing policy alternatives and implications for Board deliberation. In keeping with the Board's broader focus, Board committees shall normally not have direct dealings with current staff operations.	398565

Description : Proposed 2016-2017 Ownership Linkage Plan (Continued) - INFORMATION, DISCUSSION, AND/OR DECISION

Details : The Board will discuss and develop the 2016-2017 Ownership Linkage Plan.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 6/15/2016

Start Time : 2:53 PM
Time Req : 45
Item Type : Discussion

Item No : 17

Policy No.	Description	Ref No
3.4.2	The cycle shall start with the Board's development of its agenda for the next year.	429143
3.4.2.1	Consultations with selected groups in the ownership or other methods of gaining ownership input shall be determined and arranged in September and October, to be held during the balance of the cycle.	558931
3.4.2.2	Governance education and education related to Ends' determination (e.g., Board training, presentations by futurists, demographers, advocacy groups and staff, studying internal and external publications, attending conferences, etc.) shall be arranged in September and October, and will be held during the balance of the cycle.	560676

Description : Review of the Board's Annual Calendar - INFORMATION, DISCUSSION AND/OR DECISION

Details : The Board will discuss and review their Annual Calendar.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Deb McCasland
Proposed : 6/15/2016

Start Time : 3:38 PM
Time Req : 25
Item Type : Discussion

Item No : 18

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : Summary of September 12, 2016 Retreat - DISCUSSION AND/OR DECISION

Details : The Board will review the information, discussion, and decisions from the September 12, 2016 Retreat including:

- Environmental scan information
- Academic Pathways
- Review of Ends Statements and possible revisions
- FY 2016-2017 Ownership Linkage
- Board Calendar
- Other related topics

Attachments :

No Attachments

Presenter : Patricia McCarver

Start Time : 4:03 PM

Item No : 19

Proposed By : Patricia McCarver

Time Req : 1

Proposed : 6/15/2016

Item Type : Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : ADJOURNMENT OF BOARD RETREAT MEETING - PROCEDURAL

Details :

Attachments :

No Attachments